

6 Out of Tolerance Result and Action Record

| Date | Record No. | System / Location | Type of Out of Tolerance |
|----------|------------|--|--|
| 13/11/12 | 0029 | Westgate School buildings water systems. | Previous recorded out of tolerance records for September and October 2012. |

| Record No. | Action Required | Action Completed | Signature |
|------------|--|------------------|-----------|
| | <p>To address all previous out of tolerances that have been identified in the September and October 2012 visits to site. <u>The water systems logbook was not accessible during the November visit; ensure the water systems logbook is made accessible.</u></p> <p>Put flushing regimes in place especially in the Scola and sports / badminton block where elevated cold water temperatures have been recorded. <u>Record in water systems logbook when flushing is carried out.</u></p> <p>A written scheme should be put in place detailing all procedures which are and will be carried out; all persons involved with the Legionella control for the school; duty holder, responsible person and deputies should be identified in writing including contact details; this should also include contractor's details. It is understood the written scheme will be addressed in the very near future with assistance from contractors Freeston Water Treatment Ltd.</p> | | |

| Record No. | Action Required | Action Completed | Signature |
|------------|---|------------------|-----------|
| | <p><u>The following will be reported to EMCOR by Alan Hargraves</u>; these non conformities have been identified within the previous two months of non – conformities reported to the school.</p> <p><u>Old School Building</u></p> <p>The cleaner’s room water heater element faulty.</p> <p>Caretaker’s hot water calorifier storage and return temperatures are low.</p> <p><u>Main Kitchen</u></p> <p>No.1 hot water calorifier storage temperature low and return to both calorifiers low temperature.</p> <p><u>Sports & Badminton Block</u></p> <p>No.2 hot water calorifier storage temperature excessively hot and requires reducing to store hot water at 60.0c.</p> <p><u>Baby Cottage</u></p> <p>Combination boiler needs adjustment to achieve 50.0c at the outlets within one minute.</p> | | |

Actions Completed

| Record No. | Action Required | Action Completed | Signature |
|------------|---|---|--------------------|
| 0025 | Hot water return / circulating pump should be switched on to enable correct operation of system. | Return/circulating pump has now been switched on. | <i>Peter Smith</i> |
| 0028 | I would recommend Legionella water sampling is carried out on the cold water system within Scola building due to three months of consistent elevated cold water temperatures; this would also determine if the system is under control. | 3 x Legionella cold water samples have been taken from Scola block 13/11/12 | <i>Peter Smith</i> |

